

**GUJARAT UNIVERSITY**  
**PG Optometry Admission 2025 – Admission Rules**

Rules governing the admission to Post-graduate Optometry Course at the affiliated Optometry Colleges/ Institutions

**RULES**

**1. ELIGIBILITY CRITERIA**

- 1.1 Candidate must be an Indian Citizen. Candidate must be medically fit.
- 1.2 The Candidate must have completed the recognized B. Optometry or equivalent course and Compulsory rotating internship before the date of first counseling. All candidates shall have to submit the documentary proof from the Principal /Dean of college regarding the tentative date of completion of internship along with the application, failing which their application shall be summarily rejected. However candidate should have to produce full Internship Completion Certificate at the time of Counseling, failing which candidate will not be eligible for admission.
- 1.3 -----
- 1.4 A candidate who is engaged (at the time of submission of application) in P.G Optometry studies in this University or any Other University or equivalent body is not eligible.
- 1.5 A candidate who in the past selected and admitted to any P.G. Optometry course of this or any other university or equivalent body and did not complete that course, at the time of submission of application, is not eligible. (He is not eligible in All India Quota also). However, those candidates who have cancelled their admission with Gujarat University Admission Committee before reshuffling counseling (through head of institute/college) or surrendered his seat during reshuffling counseling is eligible. (but who have not cancelled their admission, will not be eligible)
- 1.6 A candidate who had applied earlier to this University and who was disqualified because of reason mentioned in Rules 6.5, 7.8, 7.10, 7.12, is not eligible.
- 1.7 Deleted
- 1.8 A candidate has to appear in Competitive examination conducted in respective academic year for admission to Post –graduate optometry courses held by Gujarat University. If applicants for the Post graduate Optometry course are less than the available seats, in that case the Entrance Examination will not be taken by Gujarat University and Admission will be done on the basis of Undergraduate Marks only.
- 1-A Admission Committee: Admission and placement of these candidates for particular post graduate course / subject / teacher & institute / college shall be decided by the “Admission Committee “ of the Gujarat University. The Admission Committee will be as under:
  - a. Dean , Medical Faculty –Chairman
  - b. Head of the P.G Institute / college where P.G courses are conducted
  - c. Maximum up to eight members of the teaching staff nominated by Chairman
- 2.0 The 50% of total seats of Government and Grant-in-aide colleges / institutions defined as “All India Quota Seats” will be allotted for open competition based purely on merit on an All India basis (i.e All India Quota Seats – for candidates graduated from Gujarat University or any other university) where inter-se merit will be assessed only on the basis of a Entrance Examination of Gujarat University. The remaining 50% of total seats of Government and Grant-in-aide colleges / institutions and 75% Govt. seats of Self Finance Colleges / Institutions (excluding NRI / Management quota seats) defined as “Gujarat University Quota Seats” will be allotted for the candidates graduated from Gujarat University (i.e. Gujarat

- University Quota seats) where inter-se merit will be assessed on the basis of combination of Entrance Examination & cumulative performance at under graduate examinations.
- 2.0-A For Self-financed Colleges / Institutions, 75% of total seats shall be filled by Admission Committee of Gujarat University and the remaining 25% seats (Management quota seats including 15% genuine NRI seats) shall be filled up by Consotarium of Colleges/Institutes as per Gujarat Professional Medical Educational Colleges or Institutions [(Regulation of admission and fixation of fees, Act-2007)] Act 3 of 2008 & Gujarat Ordinance No.2 of 2016. Admission on the Management quota/NRI quota seats shall be given by the Consotarium of Colleges/Institutes on the basis of of Inter se merit list of the candidates who have applied for admission against the Management quota/NRI seats of the respective college/institution.
- 2.1 First, Counseling of All India Quota seats/students will be done. Then after, Counseling of Gujarat University Quota seats/students will be done.
- 2.1 (a) In case any seats reserved for All India quota remains vacant because of non-availability of candidates, the same will be considered as seats of Gujarat University quota & will be filled up accordingly.
- (b) In case any seat/s reserved for Gujarat University quota remains vacant because of non-availability of candidates, the same will be considered as open seats of All India quota & will be filled up accordingly.
- 3.0 Gujarat University quota seats and All India quota seats in Post – graduate courses will be filled up by the “Admission Committee” of the Gujarat University.
- 3.1 Admission process will be done once in each academic year. The last date for completion of entire admission process will be 31<sup>st</sup> July of respective academic year.  
Academic year: 1<sup>st</sup> July to 30<sup>th</sup> June of Next year. (Two academic terms in each academic Year).  
1<sup>st</sup> Academic term: 1<sup>st</sup> July to 31<sup>st</sup> December  
2<sup>nd</sup> Academic term: 1<sup>st</sup> January to 30<sup>th</sup> June of Next year.
- 3.2 Deleted
- 3.3 Deleted
- 4.0 Selection: Selection of candidate eligible under Rule 1 for seats under All India quota and Gujarat University quota will be done category wise on the basis of merits as laid down herein further.
- 4.1 Deleted
- 4.2 Deleted
- 4.3 Deleted
- 4.4 Deleted
- 4.5 Deleted
- 4.6 The Gujarat University admission committee will allot the subject/course and college for PG course as per merit. The allotment of the teachers / unit /hospital will be done by respective College/institute as per merit after Admission process is completed.
- 4.7 Deleted
- 4.8 Seats can be utilized in the same academic year only and any vacancy cannot be utilized in subsequent academic year.
- 5.0 The affiliated P.G institutes / colleges will prepare separately the category wise seat list in each degree subject. The 7 % of seats available for P.G Degree will be reserved for candidates belonging to scheduled Caste, 15 % of seats will be similarly reserved for ST candidates and 27% of seats will be similarly reserved for candidates belonging to Socially and Educationally Backward Class (SEBC) students including widows and orphan children.

and and 10% of seats will be similarly reserved for Economically Weaker Sections (EWSs) provided that the reservation of seats for Economically Weaker Sections (EWSs) shall be applicable only to those colleges or institutions, where the Competent authority/Government have increased the number of seats to implement the 10% EWS reservation quota. The student desiring admission under SEBC category will have to submit a valid Non Creamy layer Certificate issued after 01/04/2022 by the competent authority, as prescribed by the Govt. of Gujarat from time to time, that they are not included in the creamy layer, along with the application. The students desiring admission under EWS category will have to submit valid EWS (Economical Weaker Section) certificate issued after 01/04/2022 by competent Authority as prescribed by the Govt. of Gujarat

- 5.0(a) Five percent (5%) of available seats in each category (SC/ST/SEBC/EWS/OPEN) in Government and Grant-in Aid Institutes shall be reserved for persons with benchmark disabilities (PwD candidates) in accordance with the provisions of the Rights of Persons with Disabilities Act, 2016 as provided by respective council from time to time. The certificate shall be obtained from the Medical Board constituted for this purpose by Gujarat University. The Certificate shall contain extent of disability and suitability of such candidate for undertaking the course. "Person with Disability" means a person suffering from not less than forty percent of any disability as certified by a competent medical authority. The admission on aforesaid reserved seats shall be subject to the furnishing of certificate duly issued by competent authority empowered by Gujarat University in this behalf.
- 5.0(b) -----
- 5.1. The seat are reserved for the candidate belonging to SC/ST/SEBC and EWS recognized as such in the state of Gujarat and not those or whose parents have migrated from other state to Gujarat state.
- 5.2. For allocation of seats (SC/ST/SEBC/EWS/OPEN and PwD), Subjectwise roster as per Government of Gujarat's rule will be followed, record of which (roster register) will be maintained by the respective College / Institute. These roster point list will be separate for affiliated institute / college.
- 5.3. Deleted
- 5.4. Deleted
- 5.5. In case non-availability of SC/ST/SEBC/EWS candidates for respective seats for Gujarat University quota & respective seats for All India quota, they shall be treated as unreserved seats of Gujarat University quota & All India quota and will be filled up by the candidates eligible for open merit seats on the basis of merit in respective quota seats.
- 5.6. Candidate seeking admission under rule 5.0 will have to produce the caste certificate from the competent authority as prescribed by the Government of Gujarat from time to time, and submit it along with the application. The candidate will not be allowed to change the caste category thereafter. The candidate should verify his/her eligibility to apply against the category to which he/she is entitled. Such candidate if found to be ineligible for the category in he/she had applied, cannot claim any right in future for admission or his/her admission can be cancelled.
- 5.7. In case of any doubt or discrepancy about the caste certificate, decision of the Director, social welfare, Gujarat state shall be final.
- 6.0 **Application:** Gujarat University for conducting the admission process will issue notice inviting online application for admission under these rules. Candidates are required to purchase PIN online and have to register online after paying of Registration Fees & Entrance examination fees and complete the registration process by submitting registration slip and

- applicable documents at designated help centers within the prescribed time limit as mentioned in Admission Notice.
- 6.1 All the details filled during online registration should be complete in all respects before online submission. No alteration or addition will be permitted later on.
  - 6.2 Every candidate will be issued a Registration Slip online when he/she completes online Registration process. This must be submitted during document verification at help center and a copy to be preserved for all future references and to be produced when asked for and at the time of entrance examination and counseling.
  - 6.3 If any candidate wishes to claim admission for other than open category seats, he should submit details with relevant documents along with application. However he / she is not required to pay another examination fee.
  - 6.4 Counseling and entrance examination date / time / place will be notified in the notice inviting application or on Gujarat University website. No separate notice or individual letters will be sent. The applicant should remain present on the day and time fixed for the same. The candidates should have to remain present until entire process of counseling completed to get benefit of seat/s conversion from one category to another category. (However, in case a candidate is unable to appear in person on the day of Admission counseling, candidate may send his/her authorized representative with an Authority Letter attached with application Form for allotment of seat along with required original documents and fees. The allotment made to authorized representative shall be binding on the candidate.)
  - 6.5 (a) If any of the statements made during online registration or any information /marks/document supplied by the candidate in connection with his / her application for admission is later on found to be false or incorrect or misleading or if it is found that the candidate has concealed any information / fact in connection with his / her application, his / her admission and registration shall be cancelled without any notice thereof, fees forfeited, have to pay the whole course fees, have to pay penalty of university, and he / she may be expelled and prosecuted, and he / she will not be eligible to apply in future.  
(b) The candidate should verify his/her eligibility for appearance at the Entrance examination and Post Graduate Optometry Admission. If through mistakes/error the forms are accepted and through mistake/error candidates appear in Entrance examination and admitted in Post Graduate Optometry course, such candidate if found to be ineligible, cannot claim any right or interest arising out of acceptance of form or appearance at the Entrance examination or admission in Post Graduate Optometry course. The candidate should verify his/her eligibility to apply against the category to which he/she is entitled. Such candidate if found to be ineligible for the category in he/she had applied, cannot claim any right in future for admission or his/her admission can be cancelled.
  - 6.6 A Candidate, who has given entrance examination, found ineligible for the admission, then his/her result / admission shall be cancelled.
  - 7.0 **Determination of Merit Order:**  
Separate merit list for each category shall be prepared for the candidates eligible for admission to Gujarat University quota seats and open All India quota seats
  - 7.1 (A) Entrance Examinations:
    1. There will be one paper of 3 hours duration for P.G Optometry course containing 200 multiple choice question (MCQs.) Entrance examination will be conducted either computer based or classroom based for the admission to P.G. Optometry courses 2023.
    2. The questions will be single response objective type. Each answer with correct response shall be awarded two marks. Zero mark will be given for the question not answered or incorrectly

- answered. More than one answer indicated against a question will be deemed as incorrect response and will be zero marked
3. The MCQs are as per the syllabus of Gujarat University.
  4. The examination shall be conducted in ENGLISH medium only.
  5. There is no provision for rechecking /re-evaluation of the answer sheets and no query in this regard will be entertained. For any query regarding MCQ and/or Answer key, decisions of Subject expert/s will be final and it will be abide to all the Candidates.
  6. The examination will be conducted as per programme shown in notice/Gujarat University website
  7. Candidate are expected to take their seats 15 minutes before the commencement of the examination. Please note that the candidate will not be allowed to enter into the examination hall or the allotment counseling by personal appearance without valid identity card in original.
  8. Candidate who comes after 15 minutes of the commencement of the examination shall not be permitted to appear in the examination.
  9. No candidate shall be allowed to carry any textual material, printed or written bits of papers or any other material except the identity card (without envelop) inside the hall. If a Candidate is found to be coping/conversing with other candidate/to have in his /her possession paper, notes or books, or any other material, he/she shall be disqualified from taking examination and the next one or two such examinations (as per provision of Gujarat University rules).
  10. No Candidate shall be allowed to leave the examination hall before the end of 3(three) hour. Question paper, Original OMR Sheet/Answer Sheet, Rough work sheet etc. must be returned before leaving the examination hall. Only Carbon copy of OMR Sheet will be returned to Candidate.
  11. The Candidate shall maintain silence and attend to their papers only. Any disturbance in the examination hall shall be deemed as misbehavior and the candidate shall forfeit the right to continue to write in the examination. The decision of the center supervisor shall be final and conclusive.
  12. Cellular Phones, Pagers, calculators, or any other electronic device/s which can relay and / or receive verbal / non verbal images /text etc. strictly prohibited in examination hall.
  13. Canvassing directly or indirectly for the examination / allotment of seats or adjustments thereafter would disqualify the candidate for admission on the basis of this examination. Influencing the staff by unfair means would lead to serious consequences for all concerned. The candidate or their relatives visiting University Office/officials for seeking change of the allotment would face disqualifying, since such visits would be treated as trespassing.
- 7.1(B) Undergraduate Examination Marks:
- (i) Percentage up to 2 decimals of marks obtained by the candidate at Final B. Optometry Examination (without internal marks). The percentage upto 2 decimal of marks obtained at Final B. Optometry will be modified by deduction of 1.5 for each unsuccessful trial in the examination. This modified marks will be multiplied by 2 for the calculation.
  - (ii) Percentage up to 2 decimals of marks obtained by the candidate at Second B. Optometry Examination (without internal marks). The percentage upto 2 decimal of marks obtained at Second B. Optometry will be modified by deduction of 1.5 for each unsuccessful trial in the examination.
  - (iii) Percentage up to 2 decimals of marks obtained by the candidate at First B. Optometry Examination (without internal marks). The percentage upto 2 decimal of marks

obtained at First B. Optometry will be modified by deduction of 1.5 for each unsuccessful trial in the examination.

(iv) deleted

Total of (i), (ii) & (iii) shall be considered as undergraduate examination marks

7.2(a)(1) Merit list for admission to Gujarat University Quota seats: Total of 50% of marks obtained in Entrance Examination & 50% of cumulative marks obtained in under graduate examinations will be considered for merit.

(2) Merit list for admission to All India Quota Seats: Total marks obtained in Entrance Examination will be considered for merit.

7.2(b) Determination of inter-se-merit of candidates obtaining equal merit marks shall be determined in order of preference as under.

(i) Candidate's higher marks in undergraduate examination.

(ii) Candidate's higher marks in Final year B. Optometry (Modified % up to 2 decimal)

(iii) Candidate's higher marks in Second year B. of Optometry. (Modified % up to 2 decimal)

(iv) Candidate's higher marks in First year B. of Optometry. (Modified % up to 2 decimal)

(v) According to age, older will get preference over younger.

7.3 Notification: Merit list will be notified as under:

Merit lists of candidates eligible for admission to Gujarat University Quota seats.

Merit list - 1.1 Candidates eligible for Open Merit (Unreserved) seats.

Merit list - 1.2 Candidates eligible for SC seats belong to SC category.

Merit list - 1.3 Candidates eligible for ST seats belong to ST category.

Merit list - 1.4 Candidates eligible for SEBC seats belong to SEBC category.

Merit list - 1.5 Candidates eligible for EWS seats belong to EWS category.

Merit list - 1.6 For Person with Disability

Merit lists of candidates eligible for admission to All India Quota seats.

Merit list - 5.1 Candidates eligible for Open Merit (Unreserved) seats.

Merit list - 5.2 Candidates eligible for SC seats belong to SC category.

Merit list - 5.3 Candidates eligible for ST seats belong to ST category.

Merit list - 5.4 Candidates eligible for SEBC seats belong to SEBC category.

Merit list - 5.5 Candidates eligible for EWS seats belong to EWS category.

Merit list - 5.6 For Person with Disability

7.4 These Merit Lists will be displayed on Gujarat University website ([www.gujaratuniversity.ac.in](http://www.gujaratuniversity.ac.in) or [www.gupgmedadm.org](http://www.gupgmedadm.org)) at least 5 days prior to the date of beginning of counseling.

7.5 A candidate having objection to the merit list may submit it in writing to the admission committee within 72 hours of publication of Merit List. The admission committee will duly consider the objection and decide the case. If candidate is not satisfied, he may make written appeal to the Vice-Chancellor, whose decision shall be final.

7.6 The candidate belonging to the SC/ST/SEBC/EWS for whom reservation is made and who come on open merit will be counted against non-reserved seats.

7.6(a) A candidate of any category at any counseling remains absent or withdraws from such counseling or does not opt for any of the subjects / courses in particular college available to him/her, will be deemed to have forfeited his/her claim for the same subjects / courses in particular college available at his / her merit number. He / She can only opt for any higher

choice of the subjects /courses in particular college available at next counseling as the case may be and not the subjects / courses in particular college which he/she could get at the previous counseling. The candidate who does not remain present during the reshuffling process, the admission granted to such candidate during previous counseling shall continue.

7.6(b) The Sequences of the counseling for selection and admission will be as per Regulations.

7.7 \_\_\_\_\_

7.8 All P.G. courses are full-time and the candidate shall not indulge in any type of private practice or employment of any nature (Part-time, paid or stipendiary or unpaid) during the course.

(a) If the candidate is employed, he shall have to produce proof that he has left the service or taken leave for full period of the course before joining the concerned Institute/College.

(b) In case of Reshuffling Counseling, If the candidate is employed, he shall have to produce proof that he has left the service or taken leave for full period of the course at the time of Reshuffling Counseling.

(c) No concession will be given regarding joining period prescribed/decided by admission committee. (If the candidate is serving as Resident or Tutor or junior lecturer or demonstrator or equivalent post in the same specialty / department, he may continue the post).

If violation of this condition is detected any time after the admission, his / her admission and registration shall be cancelled without any notice thereof, fees forfeited, have to pay the whole course fees, have to pay penalty of university he / she may be expelled and prosecuted, and he / she will not be eligible to apply in future.

7.9 Deleted.

7.10 (a) The selected and admitted candidate will have to join within stipulated time prescribed by PG admission committee. If he fails to do so as well as if he leaves before completion of the course, his / her admission and registration shall be cancelled without any notice thereof, fees forfeited, have to pay the whole course fees, have to pay penalty of university and he / she may be expelled and prosecuted, and he / she will not be eligible to apply in future.

(b) Students admitted in post graduate course has to apply for registration in the prescribed form duly completed, through the College concerned within one month from the last date of Joining of reshuffling Counseling/final round of Counseling.

If it does not reach to the University within one month from the last date of Joining of reshuffling Counseling/final round of Counseling than one term of Candidate will not be granted and if it is applied later than above time limit than as per date of application of registration, term/terms will not be granted depending upon the date of application of Registration.

(c) Students admitted in post graduate course has to submit the topic of Dissertation in the prescribed form duly completed, through the College concerned within three month from the last date of Joining of reshuffling Counseling/final round of Counseling..

If it does not reach to the University within three month from the last date of Joining of reshuffling Counseling/final round of Counseling than one term of Candidate will not be granted and if it is submitted later than above time limit than as per the date of submission of topic of Dissertation, term/terms will not be granted depending upon the date of submission of topic of Dissertation.

7.11 For granting of each term, candidate shall have to attend minimum 75% of the imparted training during each academic term.

7.11(a) Deleted

- 7.12 If any Post graduate student is found absent for more than 72 hours (in case of before the last date for Completion of entire Admission process as per rule 3.1) and 15 days (in case of after the last date for Completion of entire Admission process as per rule 3.1) without leave/permission / information of competent authority, his / her admission and registration shall be cancelled without any notice thereof, fees forfeited, have to pay the whole course fees, have to pay penalty of university, and he / she will not be eligible to apply in future.
- 7.13 If Candidate admitted and not joined the course or resign from course/left the course after Reshuffling Counseling, in such conditions, or in case of implementation of rules 1.3,1.5,6.5,7.8,7.10,7.12, following conditions imposed on the Candidates.  
(Candidates must have to give the undertaking that he/she abide to all the below mentions conditions.)
- (i) His / Her admission and registration shall be cancelled without any notice thereof.
  - (ii) Candidate will not eligible for future admission in this University.
  - (iii) Candidate has to pay the course fees of all the year/academic terms.
  - (iv) All deposit amount, Admission fees, tuition fees and university fees are forfeited and Candidate cannot claim on it.
  - (v) Candidate has to pay Rs. 1 lacs as a penalty to the Gujarat University.
- 7.14 At the time of Reshuffling counseling, Candidates must have to give the undertaking stated that he/she is not admitted/engaged in PG Optometry course anywhere else.
8. All these admission will be decided by the "Admission Committee" constituted as per Rule no. 1A on behalf of the Gujarat University.
9. A candidate admitted to a Post graduate degree course for any of the subject, may subsequently work maximum for six months in another allied subject / unit /hospital / super specialty related to the discipline concerned Provided he/she has kept remaining period of post graduate training under his/her own P.G. Teacher / P.G. Department in the original subject.
10. Deleted.
11. The University reserves the right to introduce any new Rule or Regulation or to make changes in any of the existing Rules or Regulations at any time to deal with diverse problems arising out of infinite variety of situations.
12. Deleted.
13. Deleted.
14. Deleted.
15. Vacant Seats:- After the completion of admission process(first counseling and reshuffling counseling ) or offering admission to all the candidates whose names appear in the merit list, if the seats remained vacant, In case any candidate requires admission on such vacant seats he shall apply directly to such Colleges or Institutions. However Students who take admissions on Vacant Quota Seats are required to pay prevailing Admission/Application Form fees at the time of Registration at Gujarat University. The merit list shall be prepared by giving preference to the students of Gujarat University then to the students of other Universities of Gujarat state and then to the students of outside of Gujarat State (within India) and then outside India. The Merit list shall be prepared on the basis of inter-se merit of the applicant as per the Rule 7.1(B) & Rule 7.2(b); subject to the minimum eligibility criteria, in respect of the course the candidate is granted admission, as laid down by the Gujarat University. Provided the Colleges or Institutions may admit the candidate who is serving as

resident/tutor/Junior Lecturer/Demonstrator or equivalent post in the same speciality/department in same institution college, on vacant seats, on priority basis.

It means merit list will be prepared as per below preference:

- i) Merit list of Tutor etc. graduating from Gujarat University.
- ii) Merit list of Tutor etc. graduating from Other University of Gujarat State.
- iii) Merit list of Tutor etc. graduating from outside of Gujarat State (within India)
- iv) Merit list of Tutor etc. graduating from outside of Gujarat State (Outside India)
- v) Merit list of other than Tutor etc. graduating from Gujarat University.
- vi) Merit list of other than Tutor etc. graduating from Other University of Gujarat State.
- vii) Merit list of other than Tutor etc. graduating from outside of Gujarat State (within India)
- viii) Merit list of other than Tutor etc. graduating from outside of Gujarat State (Outside India)

### **Eligibility criteria for Admission in Vacant Seats**

1. Candidate must be an Indian Citizen. Candidate must be medically fit.
2. The Candidate must have completed the recognized B. Optometry or equivalent course and compulsory rotating internship before the date of Vacant seat counseling. All candidates shall have to submit the documentary proof from the Principal / Dean of college regarding the date of completion of internship along with the application, failing which their application shall be summarily rejected. However candidate should have to produce full internship completion certificate at the time of interview, failing which, candidate will not be eligible for admission.
3. A candidate who is engaged (at the time of submission of application) in P.G Optometry studies in this University or any Other University or equivalent body is not eligible but who has taken admission in current academic year and engaged, is eligible.
4. A candidate who in the past selected and admitted to any P.G. Optometry course of this or any other university or equivalent body and did not complete that course, at the time of submission of application, is not eligible. (He is not eligible in All India Quota also). However, those candidates who have cancelled their admission with Gujarat University Admission Committee before reshuffling counseling (through head of institute/college) or surrendered his seat during reshuffling counseling is eligible. (but who have not cancelled their admission, will not be eligible)
5. A candidate who had applied earlier to this University and who was disqualified because of reason mentioned in Rules 6.5,7.8,7.10,7.12, is not eligible.
6. Deleted

### **Regulation under Rule 7.6(b) Sequence of Interview for Selection & Admission**

- R.1 Before the candidate is offered choice of post, his original documents are compared with the attested copies he had submitted within his application form. If all the originals are not available with him or if there is discrepancy in any of the documents, he become ineligible, his counseling will not be held and next candidate will be called.
- R.2 If all attested copies of his document are found to be exact copies of originals, he will be offered the Seat. If he chooses the Seat he is asked to pay the fees / deposit and to submit the original documents. After the payment of fees / deposit and submission of original documents, his admission order will be prepared.  
Inability to pay requisite fees and deposit and submission of original document to authority will render him ineligible and the next candidate will be called.

- R.3 However, If he brings the fees and deposit and original document when counseling is still going on, he may be allotted new merit number next to the candidate being interviewed (or just concluded) e.g. 39A and offered Seat available at that time. All future procedure in respect of this candidate will be according to this new position in Merit List.
- R.4 A candidate who corrects the deficiency described in R.1 (he produces all original and attested copies submitted by him with the application are found to be exact copies of the originals) is dealt with similar to the candidate described in R. 3.
- R.5 A candidate who is absent when called, but reports late, is also dealt with similar to the candidate described in R.3.
- R.5.A Person with Disability quota candidates are offered Branch/Subject before the other candidates.
- R.5.B During reshuffling counseling, once a candidate who has selected branch/course /subject in specified caste/category/quota etc., cannot change his/her selection afterwards.
- R.6 Unless the counseling of one candidate is over, the next candidate is not called.  
Counseling is considered over if:
- (i) He has chosen the subject/ course / college/teacher/unit, paid fees and deposit, submitted original documents and his admission order is ready.
  - (ii) He has declined to take any of the Seats offered (withdraw).
  - (iii) He is ineligible under R.1 or R.2
- R.7 Deleted
- R.8 Deleted
- R.9 Deleted
- R.10 Admission orders are handed over to the candidates, also copies of such orders are sent to Heads of the Institution where they are admitted. These orders are withheld for those who are employed till proof is produced to the effect that he has left service or taken requisite leave and have actually handed over charge. (Rule 7.8)
- R.11 Original mark sheets and other documents etc. of admitted candidates shall be retained by authority.
- R.12 Original Documents as mentioned below must be verified by concerned college/institutes.
1. Internship Completion Certificate, Marksheet, Attempt Certificate, School Leaving Certificate,
  2. Gujarat University fee Receipt
  3. College / institute fee deposit receipt
  4. For Employed Candidates, study leave / resignation or NOC (As per Rule7.8)
  5. Caste Certificate for SC/ST/SEBC issued by competent authority of Govt. of Gujarat.
  6. For SEBC Candidates, Valid Non Creamy layer Certificate issued after 01/04/2022 by the competent authority, as prescribed by the Govt. of Gujarat
  7. For EWS Candidates, Valid EWS (Economical Weaker Section) certificate issued after 01/04/2022 by competent Authority as prescribed by the Govt. of Gujarat
  8. Medical Fitness Certificate